

Please reply to: Marcus Harvey  
Head of Parks, Open Spaces  
and Leisure

E-mail : parkactivities@enfield.gov.uk  
My Ref : Oktoberfest2022  
Your Ref :  
Date : 12th July 2022

Dear Resident,

**Re: Premises Licence Application for Broomfield Park Oktoberfest**

I am writing to inform you that the event organisers 'Barbican Events Ltd' will be applying for a premises licence for a festival event. The event is scheduled to take place on Friday 21<sup>st</sup> October, Saturday 22<sup>nd</sup> October and Sunday 23<sup>rd</sup> October 2022 at Broomfield Park.

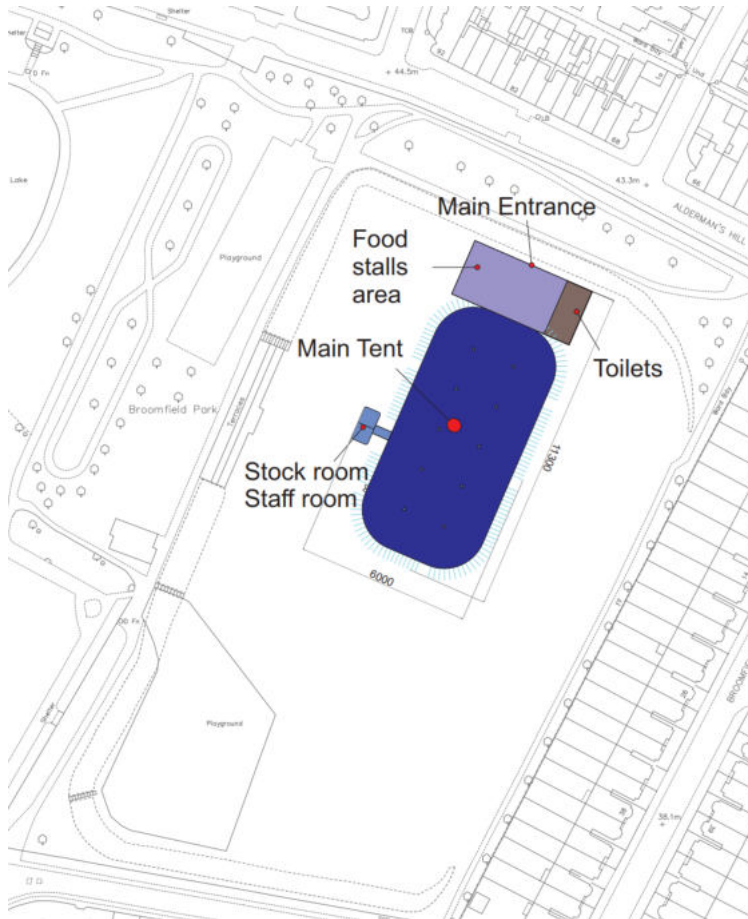
The event organisers have attended a Safety Advisory Group (SAG) Meeting, in which representatives from the blue light services and Council attended. The SAG has reviewed the documentation and are satisfied that the applicant has suitable and sufficient measures in place to deliver a safe event. Further SAG meetings will take place in the next few months. The overall safety of the event is the responsibility of the licence holder.

The application will be for a full premises licence for regulated entertainment and for the sale of alcohol. If a licence was granted and the Council gave permission for the use of the land then the event may take place annually, subject to submission of documentation at the SAG. In line with the licence regulations, blue notices will be placed in and around the Park from 4<sup>th</sup> July 2022. In addition, an advertisement will be placed in the local newspaper and key information will be detailed on the Council's licensing register found at [www.enfield.gov.uk](http://www.enfield.gov.uk). Alternatively you can email [licensing@enfield.gov.uk](mailto:licensing@enfield.gov.uk) once the application is in for more information

The Oktoberfest event is a German themed beer, food and music festival hosted in a marquee with guests seated on long rowed seating. Inside there will be a bar, and a stage showcasing a line-up of artists, and German oompah music. Outside there will be a food

court featuring traditional Bavarian food and food vendors. Park users will still be provided access to the park during the setup, break down and the event days.

The location of the marquee is shown below:

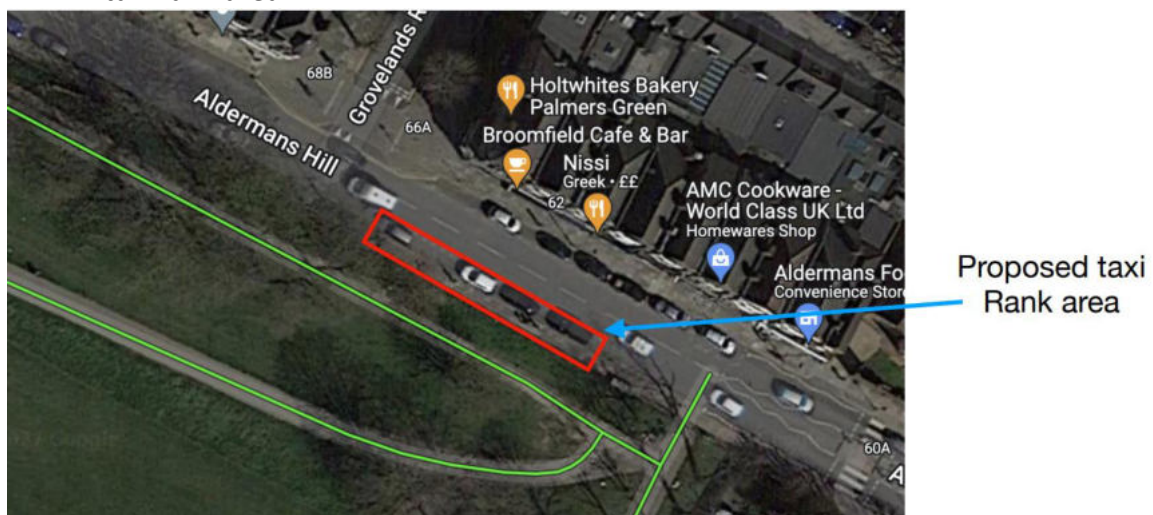


The details of this event are as follows:

- The event is over 18's only and will open between 11am and 22:30.
- Doors open as follows 21<sup>st</sup> October 16:00 to 22:30, 22<sup>nd</sup> October 11am to 22:30pm (2 sessions) and 23<sup>rd</sup> October 13:00 to 20:00.
- A maximum of 2000 attendees are expected at each event at each session.
- Traffic management will be in place during the event including the period of set-up and take-down.
- Accredited Traffic Operatives will be in position on pedestrian crossings between Palmers Green Station and Broomfield Park.
- The Organisers have forecasted the following mode of transport to the event based on previous events, marketing strategy and local transport links

Method	Notes	%	Number Per session
Train	Palmers Green Station - GNR	40%	800
Walk	Local resident & from local bar and restaurants	20%	400
Taxi/Dropped off		20%	400
Tube	Arnos Grove & Bounds Green	10%	200
Drive and park		5%	100
Bus	Broomfield Park Bus stop M and D	5%	100

- In addition, some bays on Aldermans Hill will be restricted to support a proposed taxi rank area.



- The taxi drop off point will be allocated at Palmers Green Station car park.

- Residents will have access to their properties throughout the event.
- Security will be in attendance throughout the event.
- Noise levels will be monitored throughout the event.
- Pedestrian attendees will access/egress the park via Aldermans Hill entrance into the park.

The construction and event schedules are as follows:

<b>Start of setting up</b>	
Tuesday 18 <sup>th</sup> October	07.00am – 18.00pm
<b>Event</b>	
Friday 21 <sup>ST</sup> October	16:00pm to 22:30pm
Saturday 22 <sup>nd</sup> October	11:00 am to 22:30pm
Sunday 23 <sup>rd</sup> October	13:00 am to 20:00pm
<b>Finish of take down</b>	
Wednesday 26 <sup>th</sup> October	08.00am –18.00pm

In line with the Licensing Act any person who wishes to make a representation in relation to this application must give notice in writing stating the grounds of making said representation **by emailing [licensing@enfield.gov.uk](mailto:licensing@enfield.gov.uk) within 28 days from the date the application is received and the notices should reflect this date.**

Any representations with objections against the application can only be accepted if it relates to the licensable activities sought and to the licensing objectives set out in the Licensing Act 2003, namely:

- Prevention of crime and disorder;
- Prevention of public nuisance;
- Public safety, and
- Protection of children from harm.

Licensing Authorities need to be satisfied that there is an evidential and causal link between the representations made and the effect on the licensing objectives.

In order to treat your email as a valid representation against the application under the Licensing Act 2003, your residential address is required. If a hearing is required, the Licensing Authority are required to provide the applicant with those relevant representations, in order to help understand the degree of impact the proposed operation may have on that individual and to take measures or offer conditions to alleviate any potential problems. We understand persons making representations may be reluctant to provide their personal details to the applicant. If this is the case, the Licensing Authority will consider whether that person has a genuine and well-founded concern. If justified, the Licensing Authority will consider alternative options, such as withholding personal details.

It is possible to authorise an individual, for instance a local ward councillor, a friend or a legal representative, to represent your views but this must be done formally. This does not prevent an individual's personal details from being made known but may be of assistance if you require help with presenting your concerns at the hearing.

As a result of valid outstanding representations, the application will need to be determined by the Licensing Sub-Committee at a hearing, where those making representation are invited to attend to voice their representations in person. A public report is issued for the hearing which will include your representation and any others received. The report will be publicly available on the Council's website and your representation will become a public document. Sensitive information will be redacted from the report.

Any resident affected by any activities from the event may seek to review the licence for future events.

Should this event go ahead, the Council will write to you again in advance to give further details about the event and provide you with some frequently asked questions and responses. In addition, we will notify you of contact numbers to ensure that you can contact the Council in the lead up to the event and on the event day should you need to contact us.

Yours faithfully,



**Marcus Harvey**  
**Head of Parks, Open Spaces**  
**and Leisure**

IMPORTANT – Register for an Enfield Connected account today, it will make it easier for you to access services online – [www.enfield.gov.uk/connected](http://www.enfield.gov.uk/connected)